

Town of Lanigan
Meeting Minutes
May 9, 2022 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, May 9, 2022 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler and James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF:

ABSENT:

2022-171

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 7:00pm.

2022-172

2. AGENDA

Councillor Boyko
Councillor Bodner

THAT the Agenda be adopted as circulated.

CARRIED

2022-173

3. MINUTES

Councillor Stephan
Councillor Bay

THAT the Minutes of the Regular Meeting of Council on April 25, 2022 be approved.

CARRIED

3.1 BUSINESS ARISING FROM THE MINUTES

4. DELEGATIONS

4.1 7:30 PM - TY BRAUN, BCL ENGINEERING LTD.

Ty Braun of BCL Engineering Ltd. entered Council Chambers at 7:10pm to deliver the tender submission results, provide an analysis, and respond to questions on the WaterPark Facility Construction Services tenders, and exited Council Chambers at 8:20pm.

2022-176

4.1.1 WATERPARK FACILITY CONSTRUCTION TENDER AWARD

Councillor Stephan
Councillor Leffler

THAT the Council of the Town of Lanigan acknowledges Miners Construction Co. Ltd. as the lowest submitted tender for the WaterPark Facility Construction at a base price of \$2,624,600 plus applicable taxes; AND THAT Miners Construction Co. Ltd. be engaged to explore cost-saving options for the WaterPark Facility Construction.

CARRIED

- 2022-174 **5. CORRESPONDENCE**
- Councillor Bay
Councillor Daelick
- THAT the correspondence having been reviewed be filed:
Highway 16 Project Information
Sask Housing Corp - 2021 Annual Report
- CARRIED
- 2022-175 **6. REPORTS**
- Councillor Bodner
Councillor Daelick
- THAT the following reports be accepted:
CATPC Meeting - November 4, 2021
- CARRIED
- 7. ADMINISTRATION**
- 2022-177 **7.1 PUBLIC WORKS & UTILITIES**
- Councillor Daelick
Councillor Bay
- THAT the Director of Public Works & Utilities' Report for April 2022 be accepted.
- CARRIED
- 2022-178 **7.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT**
- Councillor Bodner
Councillor Boyko
- THAT the Chief Administrative Officer's Report for May 9, 2022 be accepted.
- CARRIED
- 2022-179 **7.3 ACCOUNTS**
- Councillor Daelick
Councillor Bay
- THAT the general account cheques numbered #32260 – #32299 and Pre-Authorized #52, Payroll #789 - #800 totaling \$107,063.09 be approved.
- CARRIED
- 8. MAYOR AND COUNCILLOR FORUM**
- 9. NEW BUSINESS**
- 2022-180 **9.1 BUDGET 2022**
- Councillor Daelick
Councillor Stephan
- THAT the 2022 Budget be accepted as presented and be attached to and form a part of these minutes.
- CARRIED

- 2022-181 **9.2 EXTEND COUNCIL MEETING**
- Councillor Bodner
Councillor Bay
- THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.
- CARRIED
- 2022-182 **9.3 MILL RATE 2022**
- Councillor Daelick
Mayor Mycock
- THAT the Mill Rate for 2022 be approved at 7.28 mills.
- CARRIED
- 2022-183 **9.4 BASE TAX APPLICATION**
- Councillor Bodner
Councillor Bay
- THAT the Base Tax shall only apply once to a property even though more than one property class may exist on the property AND THAT the Commercial Base Tax be removed.
- CARRIED
- 2022-184 **9.5 RESIDENTIAL BASE TAX**
- Councillor Stephan
Councillor Boyko
- THAT the Base Tax on Residential Land and Improvements be adjusted to Residential Land Only Base Tax when the improvement is not a residential dwelling.
- CARRIED
- 2022-185 **9.6 NOTARY PUBLIC**
- Councillor Bodner
Councillor Boyko
- THAT the Assistant Administrator, Victoria Brookbank, obtain her status of Notary Public at a cost of \$200 plus applicable taxes with all costs to be paid by the Town of Lanigan.
- CARRIED
- 2022-186 **9.7 SIGNING AUTHORITY**
- Councillor Daelick
Councillor Bay
- THAT in accordance with The Municipalities Act s. 115(4);
- THAT in the event the Town Administrator/Chief Administrative Officer(CAO), Kelli Timmerman is not available, the new Assistant Administrator, Victoria Brookbank shall have signing authority;
- AND FURTHER THAT Karen Greve, former Assistant Administrator be removed from the Town of Lanigan signing authority.
- CARRIED

2022- 9.8 2021 YE RESERVE TRANSFER

187

Councillor Boyko
Councillor Bay

THAT the following reserve transfers be Accepted:

	2020 YE Balance	2021 Transfer	2021 YE Balance
<u>RESERVE:</u>			
Shop Reserve	200,000.00	50,000.00	250,000.00
Unspecified Reserve	578,157.17	(41,354.64)	536,802.53
Capital Trust Fund Reserve	165,000.00		165,000.00
Utility Reserve	962,714.20	29,679.37	992,393.57
Reserve - Other (MEEP)	78,474.65	(78,474.65)	0.00
Pavement Reserve	625,000.00		625,000.00
Residential Lot Dev.- Pavement Reserve	144,580.00		144,580.00
Cemetery Reserve	1,680.71		1,680.71
Waterpark Reserve	630,359.14	178,094.00	808,453.14
Reserve - Dedicated Lands	1,440.00		1,440.00
Parks/Playgrounds Reserve	15,625.00	4,375.00	20,000.00
	3,403,030.87	142,319.08	3,545,349.95

CARRIED

2022-188 **9.9 TECHNOLOGY UPGRADE**

Councillor Stephan
Councillor Daelick

THAT Council accepts the quote from Munisoft of \$18,612 plus applicable taxes for hardware technology upgrades and authorize the Chief Administrative Officer to proceed with ordering.

AND THAT the CAO is authorized to order and install all software applications needed for Administrative operations for the Town of Lanigan.

CARRIED

2022-189 **9.10 LCHS AWARDS SCHOLARSHIP**

Councillor Bodner
Councillor Bay

THAT the Town of Lanigan sponsor the Lanigan High School Grade 9 Proficiency Award and the Grade 12 Proficiency Second Place Award for \$50 each.

CARRIED

2022-190 **9.11 OUTDOOR EVENT PERMIT**

Councillor Bay
Councillor Leffler

THAT the Town of Lanigan approve the issuance of an outdoor liquor permit to Lanigan Senior Pirates to consume and serve alcohol in a fenced tented area at the location and date listed below:

- Date: Saturday June 25
- Time: 12:00 pm to 12:00 am
- Location: Gordon Greve Sportsgrounds

CARRIED

2022-191

9.12 POLICY 6-3 RESIDENTIAL LOT DEVELOPMENT POLICY

Councillor Stephan
Councillor Boyko

THAT Policy 6-3 Residential Lot Development Policy be adopted.

CARRIED

2022-192

9.13 DEVELOPMENT PERMIT

Councillor Bay
Councillor Boyko

THAT the Development Permit to construct a detached garage on Lot 68 Block 102 Plan 66H07698 be approved subject to all Bylaws, Codes and Regulations being met.

CARRIED

2022-193

9.14 TRANSFER STATION REPORT

Councillor Daelick
Councillor Bodner

THAT Council for the Town of Lanigan acknowledge the report submitted by the Pest Control Officer regarding the transfer station that there is no sign of pests.

CARRIED

2022-194

9.15 PERMIT TO OPERATE A WATERWORKS

Councillor Leffler
Mayor Mycock

THAT the Town of Lanigan accept the Permit to Operate a Waterworks.

CARRIED

2022-195

9.16 SWWA CONFERENCE 2022

Councillor Leffler
Councillor Daelick

THAT Brandon Uhryn be granted permission to attend the SWWA Conference from November 2 - 4, 2022 in Saskatoon with expenses to be reimbursed as per policy.

CARRIED

10. AGENDA ADDITIONS

11. BYLAWS

11.1 BYLAW 2/2022 - BYLAW TO AMEND - A BYLAW TO FIX RATES TO BE CHARGED FOR CONSUMPTION OF WATER

2022-196

11.1.1 FIRST READING

Councillor Leffler
Councillor Stephan

THAT Bylaw 2/2022 - Bylaw to Amend - A Bylaw to Fix Rates to be Charged for Consumption of Water in the Town of Lanigan be given a first reading.

CARRIED

2022-197

11.1.2 SECOND READING

Councillor Daelick
Councillor Boyko

THAT Bylaw 2/2022 - Bylaw to Amend - A Bylaw to Fix Rates to be Charged for Consumption of Water in the Town of Lanigan be given a second reading.

CARRIED

2022-198

11.1.3 THREE READINGS AT THIS MEETING

Councillor Bay
Councillor Bodner

THAT Bylaw 2/2022 - Bylaw to Amend - A Bylaw to Fix Rates to be Charged for Consumption of Water in the Town of Lanigan be given three readings at this meeting.

CARRIED UNANIMOUSLY

2022-199

11.1.4 THIRD READING

Mayor Mycock
Councillor Leffler

THAT Bylaw 2/2022 - Bylaw to Amend - A Bylaw to Fix Rates to be Charged for Consumption of Water in the Town of Lanigan be given a third reading and adopted.

CARRIED

11.2 BYLAW 3/2022 - A BYLAW TO PROVIDE FOR A BASE TAX

2022-200

11.2.1 FIRST READING

Councillor Leffler
Councillor Stephan

THAT Bylaw 3/2022 - A Bylaw to Provide for a Base Tax be given a first reading.

CARRIED

2022-201

11.2.2 SECOND READING

Councillor Daelick
Councillor Boyko

THAT Bylaw 3/2022 - A Bylaw to Provide for a Base Tax be given a second reading.

CARRIED

2022-202

11.2.3 THREE READINGS AT THIS MEETING

Councillor Bay
Councillor Bodner

THAT Bylaw 3/2022 - A Bylaw to Provide for a Base Tax be given three readings at this meeting.

CARRIED UNANIMOUSLY

2022-203

11.2.4 THIRD READING

Mayor Mycock
Councillor Leffler

THAT Bylaw 3/2022 - A Bylaw to Provide for a Base Tax be given a third reading and adopted.

CARRIED

2022-204

12. ADJOURNMENT

Mayor Mycock
Councillor Boyko

THAT this meeting adjourns at 10:25pm.

CARRIED

Mayor

Chief Administrative Officer

Attachments

 [Budget 2022](#)

 [BYLAW 2/2022 Water & Sewer Amendment](#)

 [Bylaw 3/2022 - A Bylaw to Provide for a Base Tax](#)